



NOW HIRING: Clinical Supervisor (LMHC-D)

Part-Time | IN-PERSON ONLY | Staten Island, NY

Peace of Mind Mental Health Counseling Staten Island, PLLC is a growing private group practice seeking an experienced, dedicated, and motivated **Licensed Mental Health Counselor with Diagnostic Privilege (LMHC-D)** to join our team as a **Part-Time Clinical Supervisor**.

We are looking for a knowledgeable, organized, and collaborative professional who is passionate about mentoring developing clinicians, maintaining high standards of clinical care, and contributing to the continued growth of our practice.

IMPORTANT: This is a **100% IN-PERSON** position. All supervisory, clinical, and administrative responsibilities must be performed on-site at our Staten Island office. This is **NOT** a remote, virtual, or hybrid position.

Position Details & Schedule

Position: Part-Time Clinical Supervisor

Location: Staten Island (New Dorp Area), NY — IN-PERSON ONLY

Office Hours:

- Friday: 5:00 PM – 9:00 PM
- Saturday: 9:00 AM – 4:00 PM
- Sunday: 9:00 AM – 4:00 PM

Availability Requirements:

- Must be available Friday evenings and either Saturday or Sunday.
- Must be willing to work both weekend days in the future if practice needs require.
- Initial schedule will consist of Friday evenings and one weekend day, with the potential for additional hours.

Compensation

- Clinical Supervisor Only: \$60 per hour
- Clinical Supervisor + Clinician Role: \$80 per hour for direct clinical sessions
- Opportunity to maintain your own caseload in addition to supervisory responsibilities.
- Supervisory and administrative hours are compensated at \$60 per hour.

Key Responsibilities

- **Clinical Supervision:** Provide weekly individual and/or group supervision to MHC-LPs and graduate-level mental health counseling interns, including case consultation, clinical guidance, and professional development.
- **Clinical Documentation:** Review and oversee progress notes, intake assessments, treatment plans, diagnostic evaluations, and process recordings to ensure accuracy and compliance.
- **Clinical Oversight:** Assist with complex cases, crisis management, risk assessments, ethical concerns, and treatment planning.
- **Practice Administration:** Assist with clinician scheduling, caseload management, intake reviews, client assignments, and overall clinical operations.
- **Graduate Internship Coordination:** Communicate and collaborate with colleges and university internship programs, oversee graduate interns' clinical training requirements, and complete required academic documentation, evaluations, supervision logs, and course-related paperwork.
- **Client & Community Communication:** Address client concerns, coordinate outreach, communicate with schools and families when appropriate.
- **Quality Assurance:** Monitor clinician performance, documentation standards, and adherence to practice policies and professional regulations.
- **Optional Clinical Caseload:** Provide individual psychotherapy to clients while maintaining required clinical documentation.

Qualifications & Requirements

- **Active New York State Licensed Mental Health Counselor (LMHC) license required.**
- **NYS Diagnostic Privilege (LMHC-D)** required, or currently pending with confirmation that privilege will be obtained prior to January 2027.
- Experience providing clinical supervision to MHC-LPs and/or graduate-level mental health counseling interns strongly preferred.
- Strong knowledge of clinical assessment, diagnosis, treatment planning, and ethical standards.
- Familiarity with NYS Office of Mental Health and NYSED regulations governing clinical practice and supervision.
- Excellent organizational, communication, and leadership skills.
- Ability to manage multiple responsibilities independently while collaborating with a multidisciplinary team.

- Experience with electronic health records and clinical documentation systems; familiarity with SimplePractice preferred but not necessary.
- Must be comfortable working with children, adolescents, and adults, or supervising clinicians treating these populations.
- Must be able to commute to and work physically at our Staten Island office for all scheduled shifts.
- Friday evening and weekend availability required.

Why Join Peace of Mind?

At **Peace of Mind Mental Health Counseling Staten Island**, we pride ourselves on creating a supportive, collaborative, and professional environment for both our clients and clinicians.

As our practice continues to expand, we are looking for a clinical leader who shares our commitment to providing high-quality, compassionate mental health care.

We offer:

- Competitive hourly compensation
- Consistent part-time scheduling
- Opportunity to maintain your own clinical caseload at an increased rate
- Leadership and professional growth opportunities
- A supportive, team-oriented work environment
- The opportunity to mentor developing clinicians and help shape a growing private practice

How to Apply

Interested candidates are encouraged to submit their resume, current licensure information, diagnostic privilege status, and relevant supervisory experience.

Please note: Applicants must be willing and able to work exclusively in person at our Staten Island office. Remote or hybrid arrangements are not available for this position.

Email: info@peaceofmindmhcsi.com

Subject Line: Clinical Supervisor Position – LMHC-D

We look forward to welcoming a dedicated clinical professional to our growing team!

Peace of Mind Mental Health Counseling Staten Island, PLLC
Staten Island, New York